

EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR

329 Julius Jeppe Street, Waterkloof, Pretoria, South Africa. 0181

Phone: 012-3412556/7, email: embmya@gmail.com

REQUIREMENTS FOR GRATIS DIPLOMATIC / OFFICIAL COURTESY VISA

1. **ONE** completed Application form (Application for Gratis Diplomatic / Official Courtesy Visa Form)
2. **ONE** completed Work History form
3. **Diplomatic Note Verbale** from Ministry of Foreign Affairs or the concerned authorities
4. **Appointment / Invitation letter** from the concerned Ministry of Myanmar
5. **Original Passport** with at least 6 months validity and available visa pages.
(Non-South African passports need to provide stay permit or documents showing legal status in RSA)
6. **TWO** recent colour photo with white background (35 mm x 45 mm).
One photo should be glued to the Visa Form.
7. **ONE** photocopy of the information page of the passport
8. Photocopy of Myanmar Visa Sticker(s) approved previously (if applicable)
9. Applicants may be asked to provide other documents if and when necessary.

VISA INFORMATION

The stay and validity of the Gratis Diplomatic / Official Courtesy Visa will be issued according to the approval of the concerned authority of Myanmar.

OFFICE HOURS

Morning (09:30 – 12:00)	Lunch Time (12:00 – 13:00)	Afternoon (13:00 to 16:30)
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VISA PROCESSING TIME

Visa will be issued according to the approval of the concerned authority of Myanmar.

PHOTOGRAPHY GUIDE (2 photos required)

1. The photograph must have been taken within the last six months.
2. The photograph should be in colour with the white background and of the size of 35 mm x 45 mm.
3. The photograph must be a full-face view in which the visa applicant is facing the camera directly.
Side or angled views are NOT accepted.
4. Digitally printed photos should be produced without visible pixels or dot patterns. Fine facial features should be discernible.
5. **Photocopied photographs are NOT accepted.**

GOVERNMENT OF THE REPUBLIC OF THE UNION OF MYANMAR
MINISTRY OF IMMIGRATION AND POPULATION
DIRECTORATE OF IMMIGRATION AND NATIONAL REGISTRATION
IMMIGRATION DEPARTMENT
APPLICATION FOR GRATIS DIPLOMATIC / OFFICIAL COURTESY VISA
(Diplomatic / Official / Laissez-Passer)

Colour Photo
(35 mm x 45 mm)
to be pasted with glue

1. Name in full (in Block letters) _____
2. Father's Full Name _____
3. Nationality _____ 4. Sex _____
5. Date of Birth (dd/mm/yyyy) ___/___/___ 6. Country of Birth _____
7. Occupation _____
8. Marital Status: Married Divorced Separated Widowed Single (Never married)
9. Spouse's Full Name _____
10. **Personal Description**
 - (a) Colour of Hair _____ (b) Height ___ m ___ cm / ___ ft ___ in
 - (c) Colour of Eyes _____ (d) Complexion _____
11. **Passport Details**
 - (a) Number _____ (b) Date of Issue (dd/mm/yyyy) ___/___/___
 - (c) Date of Expiry (dd/mm/yyyy) ___/___/___ (d) Place of issue _____
 - (e) Issuing authority _____
12. Current Address _____
13. Mobile Number (with country code) _____ email _____
14. Purpose of entry into Myanmar _____
15. Address in Myanmar _____
16. Expected date of Arrival: (dd/mm/yyyy) ___/___/___ & Departure: (dd/mm/yyyy) ___/___/___
17. Have you ever been to Myanmar? Yes No (if Yes) Date of Last Visit (dd/mm/yyyy) ___/___/___
Visa No: _____ Issued Date: ___/___/___ Place of Issue: _____
18. Have you ever been refused to enter Myanmar? Yes No (if Yes) When: (dd/mm/yyyy) ___/___/___
Why: _____
19. **Attention for Applicants**
 - (a) Apart from the professions mentioned in this visa application form, applicants are not to engage in any sort of work with or without charges.
 - (b) Applicants shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere in the internal affairs of the Republic of the Union of Myanmar.
 - (c) Legal action will be taken against those who violate or contravene any provision of the existing laws, rules and regulations of the Republic of the Union of Myanmar.

I hereby declare that I fully understand the above mentioned conditions, that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry stated herein.

Date _____

Signature of applicant _____

FOR OFFICE USE ONLY

Visa No. _____ Date _____ S.J.E.V (or) M.J.E.V (3 months / 6 months / 1 year)
Visa Authority _____

Signature of officer in-charge
Embassy of the Republic of the Union of Myanmar, Pretoria

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Work History for Visa Applicant

1. Name in full (in Block letters) _____

2. Date of Birth (dd/mm/yyyy) ____ / ____ / ____

3. Country of Birth _____

4. Passport Details

(a) Number _____ (b) Date of Issue (dd/mm/yyyy) ____ / ____ / ____

(c) Date of Expiry (dd/mm/yyyy) ____ / ____ / ____ (d) Place of issue _____

(e) Issuing authority _____

5. Current Address _____

6. Mobile Number _____ Tel. (Res.) _____

Email _____

7. Work Description (Current)

(a) Job Title : _____

From (dd/mm/yyyy) ____ / ____ / ____ To (dd/mm/yyyy) ____ / ____ / ____

(b) Organisation : _____

Division : _____

Section : _____

(c) Describe your duties : _____

8. Work Description (Previous)

(a) Job Title : _____

From (dd/mm/yyyy) ____ / ____ / ____ To (dd/mm/yyyy) ____ / ____ / ____

(b) Organisation : _____

Division : _____

Section : _____

(c) Describe your duties : _____

I hereby declare that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of my entry.

Date _____

Signature of applicant